

Message

---

**From:** Fortune, Warren [Fortune.Warren@epa.gov]  
**Sent:** 10/19/2018 6:49:42 PM  
**To:** O'Loughlin, Connor [oloughlin.connor@epa.gov]  
**CC:** **Ex. 4 CBI** @WESTONSOLUTIONS.COM  
**Subject:** Memo To File - Discrepancy - R35450 - BLADES GROUNDWATER - WO 1810015

There was a discrepancy found during sample log in which may need addressed in a LTF.

**Date:** October 19, 2018  
**Subject:** Discrepancy - R35450 - BLADES GROUNDWATER - WO 1810015

Samples that were received on 10/16/18:

- The sampling date for sample BDE-GW-02 is recorded as 01/09/2018 on the Chains of Custody, however the sample tags have the sampling date 10/09/18 recorded on them. The sampling date obtained from the sample tags was used for sample login.
- The sampling date for sample BDE-GW-04 is recorded as 10/08/2020 on the Chains of Custody, however the sample tags have the sampling date 10/09/2018 recorded on them. The sampling date obtained from the sample tags was used for sample login.
- The 7-day holding times for Pesticide samples BDE-GW-01, BDE-GW-02, BDE-GW-02D, BDE-GW-03, BDE-GW-04, BDE-GW-05, BDE-GW-09, BDE-GW-13, and BDE-DMW-02 were missed. This did not impact sample login, however samplers must be aware of the holding times for all analyses requested and ship samples to the OASQA laboratory as quickly as possible. Holding time is the elapsed time from the date/time of collection of the sample until the date/time of its analysis and this is not the date/time of receipt at the lab. To ensure that OASQA can meet the required holding time, it may be necessary to ship samples at the end of each collection day. Data from sample(s) analyzed past the holding time(s) must be carefully examined by the user. These values may be biased low due to possible loss of the parameter(s) of interest, and they will be flagged by the laboratory. Planning should be done so that samples are collected, shipped and analyzed within holding times.

**We must request a Letter to File to correct this discrepancy and complete the case file documentation.** The Letter to File must be a hard copy with original signature. Please have this sent to the following address:

**USEPA, Region 3  
Attn: Warren Fortune  
Office of Analytical Services and Quality Assurance (OASQA)  
701 Mapes Road  
Fort Meade, MD 20755**